

## Standard Fees for Tour Guide and Interpreter

True Japan Tour Co., Ltd. is affiliated to IJCEE (Institute for Japanese Culture Experience and Education), the largest guide association in Japan with more than 1800 guides as its member. Making it possible to arrange guides and interpreters throughout Japan who are skilled in more than one foreign language.

True Japan Tour Co., Ltd. provide guide and/or interpreter services based on prices listed in the below tables.

Please send your inquiry to [info@truejapantours.com](mailto:info@truejapantours.com) stating your desired date, guiding duty (as tour guide or as interpreter), itinerary, number of tour participants, preferred means of transportation, and other information. The more detailed, the more your future guides understand their tasks.

\*The price table below is the basic rates, subject to change, based on requested inquiries.

\*Invoices will be sent by our tour operators at each agreement.

### <Price Table>

#### ◆English, Chinese, and Korean Speaking Guide Fees

\*(JPY/Tax not included)

Tour duration up to	Day Tour			Multiple Day Tour or Group/Bus Tour		
	Regular Season	Peak Season or Guiding at Kansai Area	Peak Season and Guiding in Kansai Area	Regular Season	Peak Season or Guiding in Kansai Area	Peak Season and Guiding in Kansai Area
3 hours	11,000	13,200	15,400	(Half Day) 23,000	(Half Day) 26,500	(Half Day) 30,000
4 hours	14,300	17,100	19,800			
5 hours	17,600	20,900	24,200			
6 hours	20,900	24,800	28,600	(One Day) 38,500	(One Day) 44,000	(One Day) 50,000
7 hours	24,200	28,600	33,000			
8 hours	27,500	32,500	37,400			
9 hours	30,800	36,300	41,800			
10 hours	34,100	40,200	46,200			
Overtime (Half Hour)	2,000	2,200	2,600			

\*Additional of 20% from the guide fee (before tax) will be added when VIP treatment is requested. Only experienced guides will be assigned for VIP clients.

◆**French, German, Spanish, and Italian Speaking Guides Fees**

\*(JPY/Tax not included)

Tour duration up to	Day Tour			Multiple Day Tour <b>or</b> Group/Bus Tour		
	Regular Season	Peak Season <b>or</b> Guiding at Kansai Area	Peak Season <b>and</b> Guiding in Kansai Area	Regular Season	Peak Season <b>or</b> Guiding at Kansai Area	Peak Season <b>and</b> Guiding in Kansai Area
3 hours	14,400	16,800	19,200	(Half Day) 29,000	(Half Day) 32,500	(Half Day) 36,000
4 hours	18,600	21,600	24,600			
5 hours	22,800	26,400	30,000			
6 hours	27,000	31,200	35,400	(One Day) 48,000	(One Day) 54,000	(One Day) 61,000
7 hours	31,200	36,000	40,800			
8 hours	35,400	40,800	46,200			
9 hours	39,600	45,600	51,600			
10 hours	43,800	50,400	57,000			
Overtime (Half Hour)	2,400	2,800	3,200			

\*Additional of 20% from the guide fee (before tax) will be added when VIP treatment is requested. Only experienced guides will be assigned for VIP clients.

◆**Portuguese, and Thai Language Speaking Guide Fees**

\*(JPY/Tax not included)

Tour duration up to	Day Tour			Multiple Day Tour <b>or</b> Group/Bus Tour		
	Regular Season	Peak Season <b>or</b> Guiding at Kansai Area	Peak Season <b>and</b> Guiding in Kansai Area	Regular Season	Peak Season <b>or</b> Guiding at Kansai Area	Peak Season <b>and</b> Guiding in Kansai Area
3 hours	16,800	19,200	21,600	(Half Day) 32,500	(Half Day) 36,000	(Half Day) 40,000
4 hours	21,600	24,600	27,600			
5 hours	26,400	30,000	33,600			
6 hours	31,200	35,400	39,600	(One Day) 54,000	(One Day) 60,000	(One Day) 67,000
7 hours	36,000	40,800	45,600			
8 hours	40,800	46,200	51,600			
9 hours	45,600	51,600	57,600			
10 hours	50,400	57,000	63,600			
Overtime (Half Hour)	3,000	3,200	3,600			

\*Additional of 20% from the guide fee (before tax) will be added when VIP treatment is requested. Only experienced guides will be assigned for VIP clients.

**◆English Speaking Interpreters**

\*(JPY/Tax not included)

Interpretation duration up to	Consecutive Interpretation (Regular)	Consecutive Interpretation (High Level)	Simultaneous Interpretation
3 hours	24,000	33,000	42,000
4 hours	28,000	39,000	50,000
5 hours	32,000	45,000	58,000
6 hours	36,000	51,000	66,000
7 hours	40,000	57,000	74,000
8 hours	44,000	63,000	82,000
9 hours	48,000	69,000	90,000
10 hours	52,000	75,000	98,000

\*Two Simultaneous Interpreters will be dispatched per service inquiry.

\*\* Rate is per one interpreter

\*\*\*Interpretation in other language will be quoted inquiry based.

\*Additional of 20% from the guide fee (before tax) will be added when VIP treatment is requested. Only experienced guides will be assigned for VIP clients.

**<Remarks>**

1. Peak season: March 10<sup>th</sup> ~ April 20<sup>th</sup>, October 10<sup>th</sup> ~ November 20<sup>th</sup>.
2. Group rates applied for group of 10 people above.
3. Higher rates may be applied for specific requirements such as:  
e.g. Request for language speakers other than mentioned.

**<Expenses when Traveling & Special Requests >**

Clients are required to cover the guide/interpreter's travelling expenses. Including last minute additional arrangement/request accordingly.

**1. [Transportation]**

- All transportation costs for clients and guide during tour
- Guide's transportation cost from/to their residence to/from meeting & tour ending point

\*For following regions, transportation cost is included in Guide Fee.

Tokyo: Hotels / requested location within 10-minute walking distance of stations on JR Yamanote Line.

Kansai area: Major stations and its neighborhood in Kyoto and Osaka.

\*Transportation costs in any regions other than Tokyo and Kansai will be quoted based on request.

**2. [Meals]**

Meal allowances will be charged when the guide/interpreter working hour is hitting breakfast/lunch/dinner time.

Breakfast: 1,000 JPY / Lunch: 1,500 JPY / Dinner: 2,000 JPY.

**3. [Late Night/Early Morning]**

When guide/interpreter service is required to be conducted at late night or early morning hour (22:00PM~ 6:59AM),

an additional of JPY1200/hour will be charged.

**4. [Off Hour Meeting]**

In case a meeting between tour guide and clients before/after the actual tour date is necessary, a JPY 3,000/hour + guide's transportation cost will be charged

**5. [VIP]**

Additional of 20% from the guide fee (before tax) will be added when VIP treatment is requested. Only experienced guides will be assigned for VIP clients.

**6. [Guide/Interpreter Designation]**

Additional fee may be occurred when clients wish to designate a specific guide.

**7. [Last Minute Inquiries]**

Additional charges will be applied for last minute inquiries.

**8. [Other Requests]**

Other requests will be quoted based on availability for each inquiry.

**<Cancellation Policy>**

Cancellation charges will apply when the notification of cancellation is received:

- (1) 14-3 days before the tour day: 20 % of the total fee.
- (2) 2 days before the tour day: 50 % of the total fee.
- (3) 1 day before, on the tour day, or cancellation without notice: 100 % of the total fee.